

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT HELD

Monday, October 23, 2017

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the "Board") was convened on Monday, October 23, 2017 at 6:30 p.m., West Metro Fire Station 15, 6220 N. Roxborough Park Road, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Judi Holden
Calvin Brown
Linda Goodrich
Bob Clinard
Ronald Bendall

Also in Attendance were:

Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern Engineering
Cynthia Beyer; CliftonLarsonAllen LLP

CALL TO ORDER AND APPROVE AGENDA

The meeting was called to order at 6:31 p.m. by Director Holden.

Upon a motion duly made by Director Clinard, seconded by Director Brown, and upon vote unanimously carried, the Board approved the agenda as presented.

PUBLIC COMMENT and/or GUESTS

There were no public comments.

LEGAL MATTERS

A. Update on Softball Field Project

Ms. James indicated that the turf was installed on the field and irrigation had commenced. Emails were sent to Mr. Maynard regarding the frequency of the irrigation for the field. Director Clinard saw the pictures taken on October 23, 2017 and directed staff to contact Mr. Maynard to ask for the solution for the lip that

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appears on the infield before it goes into the outfield. Director Clinard directed staff to check with BrightView to see if the thatch could be spread on the path since the path is packed down or what are their recommendations for disposing of the thatch.

Director Holden noted the sprinklers behind her house were still running and wanted BrightView to check on the status.

MANAGER MATTERS

A. Plumber Proposals

Ms. Beyer presented the plumbing proposals to the Board. Upon a motion duly made by Director Clinard, seconded by Director Brown, and upon vote unanimously carried, the Board approved the Lord and Reiser Plumbing proposal unless the revised proposal from ASAP Plumbing is cheaper.

B. Landscape Contract RFP's

Ms. Beyer presented the proposals received from Metco, BrightView and Terracare. The Board decided to have a meeting on November 2, 2017 at 6:30 p.m. for presentations and interviews of the companies.

Presentations will be 15 minutes and questions from the Board will be for 15 minutes. Ms. Beyer will ask the questions and moderate the meeting. Directors will submit questions to Ms. Beyer to compile a consistent set for the meeting. The Board directed the District Manager to obtain bids for the snow removal and also tree services.

C. Property Tour Dates

Tabled until after selection of landscape contractor.

D. Open Space Signs

The Board directed management to obtain a simpler "No Fishing" sign cost estimate and add "Dawn to Dusk" on the simpler sign.

E. HOA Discussion Issues

The Board directed District Manager to obtain a quote for the masonry work on the flagstones and costs for repair of the metal roof by the soccer fields.

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F. Other

None.

OTHER BUSINESS

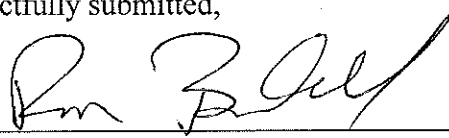
Director Brown updated the Board on his findings for the July 4th proposed fireworks display. The vendor advised that the streets will not need to be shut down. There would have to be security and fire insurance for the show.

ADJOURNMENT

The Board set a special meeting for November 2, 2017 at 6:30 p.m. Upon a motion duly made by Director Holden, seconded by Director Clinard, and upon vote unanimously carried, the Board adjourned the meeting at 8:20 p.m.

Respectfully submitted,

By:



/Assistant Secretary