

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
April 21, 2015

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, April 21, 2015 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Linda Goodrich
Judi Holden
Steven Sherman
Ronald Bendall
Debra Prysby

Also in Attendance were:

David Peak and Mathew Mendisco; CliftonLarsonAllen LLP.
Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Marcia Pryor and Tom Baldasare; Brickman
Ray Sperger; Ark Ecological Services
Scott Barnett; Mulhern MRE, Inc.
Carrie Hanson; Resident
Robert Clinard; Resident

CALL TO ORDER

The meeting was called to order by Director Goodrich. Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the agenda as amended.

PUBLIC COMMENT

Carrie Hanson, resident, presented an update on her Rocky Mountain Juniper Project. She distributed copies of her report to the Board. After reviewing her project in detail with the Board, the Directors thanked her of all her time and energy she has committed to restoring the landscape in the open space.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

A. Approval of Minutes of the March 17, 2015 Regular Meeting

Following review, upon a motion duly made by Director Holden, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved the minutes of the March 17, 2015 meeting as presented.

B. Other – Roxborough Park Restrooms

The Board reviewed proposal from resident, Tonette Romero. Following review, upon a motion duly made by Director Bendall, seconded by Director Holden and, upon vote, unanimously carried, the Board approved contracting with Tonette Romero to open/close and clean restrooms for the 2015 season.

FINANCIAL ITEMS

A. Review and Consider Approval of Claims through March, 2015

Following review, upon a motion duly made by Director Prysby, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved claims through March, 2015 and the transfer of funds to pay the claims, starting with check number 5521 thru 5539 for \$96,022.77.

B. Review and Consider Approval Cash Position Updated as of April 21, 2015

Mr. Peak presented the Cash Position and the Board accepted same.

C. Other

None.

DIRECTOR ITEMS

Director Prysby and her husband check on the lower pond box culvert by the elementary school and found that it was 2' high because of all of the cat tails. Mr. Barnett will contact Douglas County again with the District's concerns about possible drainage problems.

LEGAL MATTERS

A. Update on Rezoning of Parcel in Arrowhead Shores

Ms. James briefed the Board and handed out the staff report from Douglas County. The Board will be attending the hearing on May 4, 2015 at 7:00 p.m. Notice will be prepared and posted by CLA. Mr. Barnett will be

RECORD OF PROCEEDINGS

photos of the area where the District and the HOA need a 20' easement to adequately access the pond area.

B. Other

None.

LANDSCAPE
MAINTENANCE

A. Review Landscape Maintenance Monthly Report – April, 2015

Ms. Pryor presented the monthly maintenance report to the Board.

B. Review and Consider Approval of Work Orders from The Brickman Group, if any

Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the work order to replace 5 HP PMP Pump in the amount of \$6,290.50.

Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the work order to install mulch to play areas at Imperial Park, Crystal Lake Park and Spinner Park in the amount of \$8,140.00.

Upon a motion duly made by Director Sherman, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the work order to install 2 landscape beds in the Skate Park in the amount of \$2,450.00.

Upon a motion duly made by Director Bendall, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved the work order for Pump start up and dynamic testing in the amount of \$3,476.00.

C. Other

Mr. Sperger handed out examples of planting vegetation around the 7 Acre Pond. The Board discussed with Mr. Sperger the concerns about how the vegetation might help to prevent some of the ongoing erosion of the dirt banks surrounding the 7 acre pond. Following review, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the \$15,000 budget to have 5 zones samples established to see which one will be the best for erosion control and esthetics around the pond.

RECORD OF PROCEEDINGS

ENGINEERING MATTERS

A. Engineering Report

1. Drainage Outfall from The School Property – Erosion Issues – Update

Mr. Barnett distributed photos to the Board. No further update was provided.

MANAGER ITEMS

None.

OTHER BUSINESS

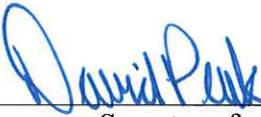
A. Quorum for Next Meeting – May 12, 2015 at 6:30 p.m. at the Roxborough Library

A quorum was confirmed.

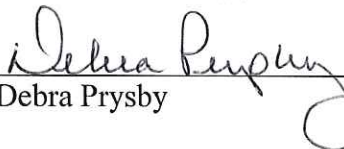
ADJOURNMENT

The Board adjourned the meeting at 8:55 p.m. President Goodrich indicated she would be absent from the May meeting.

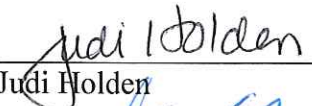
Respectfully submitted,

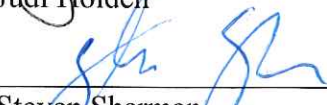
By: 
Secretary for the Meeting

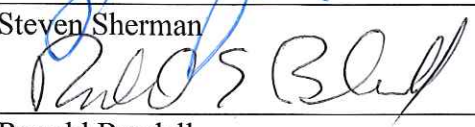
THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 21, 2015 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Debra Prysby

Linda Goodrich


Judi Holden


Steven Sherman


Ronald Bendall