

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
June 16, 2015

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, June 16, 2015 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Linda Goodrich
Judi Holden
Steven Sherman
Debra Prysby

Also in Attendance were:

David Peak and Mathew Mendisco; CliftonLarsonAllen LLP.
Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Marcia Pryor; Brickman
Scott Barnett; Mulhern MRE, Inc.
James Sample; Resident
Robert Clinard; Resident

CALL TO ORDER

The meeting was called to order by President Goodrich. Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the agenda as amended and the excused absence of Treasurer Bendall.

PUBLIC COMMENT

Robert Clinard, resident, thanked the Board for the discussion on the monument signs. He also noted that Village Circle West on the north side between Buckeye and Eagleview there is a cottonwood tree that is buckling the sidewalk, and the infield is draining properly.

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ADMINISTRATIVE MATTERS

A. Approval of Minutes of the May 12, 2015 Special Meeting and May 22, 2015 Special Meeting

Following review, upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the minutes of the May 12, 2015 special meeting as presented.

Following review, upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the minutes of the May 22, 2015 special meeting as amended.

B. Other

None.

FINANCIAL ITEMS

A. Review and Consider Approval of Claims through May, 2015

Following review, upon a motion duly made by Director Sherman, seconded by Director Holden and, upon vote, unanimously carried, the Board approved claims through May 2015 and the transfer of funds to pay the claims, starting with check number 5541 thru 5554 for \$48,322.24.

B. Review and Consider Approval of March 31, 2015 Financial Statements and Cash Position

Mr. Peak presented the March 31, 2015, Financial Statements and Cash Position to the Board. Upon motion duly made by Director Prysby, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved the March 31, 2015 Financial Statements and Cash Position.

C. Other

None.

DIRECTOR ITEMS

None.

LEGAL MATTERS

A. Update on Minor Development of Parcel in Arrowhead Shores

Ms. James briefed the Board on the status of the minor development of the parcel in Arrowhead Shores. The applicant requested a remand to the Planning Commission just prior to the County Commissioners meeting

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scheduled for May 26th. The applicant revised the plat to move Tract A from the west side of the property to the east side. She went on to inform the Board that the next public hearing will be held before the Douglas County Planning Commission on Monday, July 6th, at 7:00 p.m. The Board asked that a Notice of Special Meeting be posted for the next hearing before the County Commissioners, as there will be a quorum of District Board members in attendance at the meeting.

LANDSCAPE MAINTENANCE

A. Review Landscape Maintenance Monthly Report – June, 2015

Ms. Pryor presented the monthly landscaping maintenance report to the Board. She also informed them about the cancellation pump testing.

B. Review and Consider Approval of Work Orders from The Brickman Group

[WHAT WAS APPROVED?]

C. Report on Damage to Play Equipment

Ms. Pryor reported that the rocket ship broke again, and Brickman will remove it as it keeps breaking. The Board discussed contacting the parents who donated it to determine their feelings concerning replacement with a new piece of equipment or moving it to a new location.

D. Update on Damages to Irrigation Line

Ms. Pryor reported on damage to the irrigation line on the west side of Rampart Range Road above the Skate Park. It appears that a utility company damaged the line, and the question is whether they have an obligation to restore any damage after their work.

ENGINEERING MATTERS

A. Engineering Report

1. Discussion of Erosion Control Planning Project at 7 Acre Pond

Mr. Barnett updated the Board about the erosion control planting project at the 7 Acre Pond. Mr. Barnett is corresponding with Ray Sperger on the planting of the banks that have eroded.

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2. Mr. Barnett will review the engineer's report, once received, on the Arrowhead Shores minor development, and make recommendations accordingly.

MANAGER ITEMS

A. Tree Removal Issue in the Area of 7675 Halleys Drive

Ms. James played phone tag with the attorney for Hina and Larry Hawkes, 7675 Halleys Drive, but sent a letter on June 5, 2015 confirming that the District has no ownership interest or formal maintenance agreement for the area behind the Hawkes home and therefore has no position on placement of trees in the area.

OTHER BUSINESS

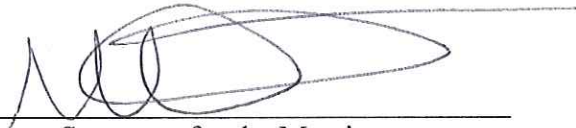
A. Quorum for Next Meeting – July 21, 2015 at 6:30 p.m. at the Roxborough Library

The Board confirmed a quorum for the June meeting.

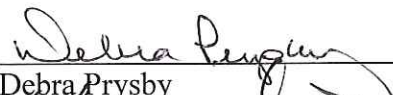
ADJOURNMENT

There was no further business. The Board adjourned the meeting at 8:40 p.m. Respectfully submitted,

By: _____


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 16, 2015 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Debra Prysby


Linda Goodrich


Judi Holden


Steven Sherman


Ronald Bendall