

# RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
August 7, 2015

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Friday, August 7, 2015 at 3:30 p.m., at the Marmot Park, 9701 Marmot Ridge Circle, Littleton, CO 80125. The meeting was open to the public.

## ATTENDANCE

In Attendance were Directors:

Linda Goodrich  
Judi Holden  
Debra Prysby  
Ronald Bendall

Also in Attendance were:

Derrick Kuhl; CliftonLarsonAllen, LLP  
Marcia Pryor and Tom Baldasare; Brickman Group

## CALL TO ORDER

The meeting was called to order by President Goodrich at 3:43 p.m. Upon a motion duly made by Director Holden, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the agenda.

## PUBLIC COMMENT

None.

## LANDSCAPE MAINTENANCE

A. District Walkthrough

### **Marmot Park:**

The Board discussed the drainage pipe and concrete east of the playground which had been causing a slip hazard on the sidewalk to the north. The Board noted that Mr. Scott Barnett should have record of this issue.

The Board noted that a dead tree near the playground needs to be removed.

The Board discussed the safety zone for the playground area. It was questioned whether the existing zone could accommodate a swing or if the area needed to be extended to the west. It was further discussed whether or not shade could be added to the park.

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### **Airplane Park:**

The Board noted that a dying ash tree needs to be removed.

The Board discussed replacement of the signage next to the playground which had been weathered and was peeling off.

The Board also noted that the playground be dressed with additional mulch and the irrigation be checked to make sure there was proper coverage.

### **Mule Deer Park:**

The Board noted that there were sprinklers broken and missing leading to multiple dry spots.

The Board discussed the missing and broken rails in the fence line.

The Board also noted that the playground be dressed with additional mulch as well as the landscape beds to the east and the south. The landscape beds are in need of weed mitigation.

The Board added that the junipers need to be pruned.

The Board discussed replacement of the signage which had been weathered and was peeling off.

### **Rampart Range Park (East):**

The Board discussed mowing of the native grasses and additional attention to the area for trash.

The Board also discussed the status of the playground. It was questioned whether or not the equipment could be moved to Imperial Park. There was interest in the cost and level of effort for moving the: sandbox, railing, playground bench, and trash can.

### **Crystal Lake Park:**

The Board noted that the water level of the lake has been down and that Ray from ARC be contacted to see if additional planting could be done.

The Board noted that two Cottonwood trees have been approved to be removed. It was further discussed the damage to the sidewalk caused by the trees' roots. Mr. Scott Barnett should be notified.

Mr. Baldasare noted that there are 10 dead trees at the park that could be replaced.

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The Board discussed the vacant property to the east of the playground. It was noted that Brickman will cap the irrigation for the native and that there are Russian Olive Trees on site that need to be removed.

### **Soccer Field Park:**

The Board discussed the broken stones on top of the raised landscaping bed near the parking lot. Further discussion is needed to identify what can be done to repair the bed and what to do with the remaining stones. It was suggested that these stones could be used at Crystal Lake Park.

The Board noted that the playground needs to be top dressed, there are 2 dead Evergreen Trees on site, and that the fencing near the field needs to be repaired.

The Board also discussed the status of the soccer field. It was asked how many teams practice on the field and how much revenue, if any, is received. The Board questioned whether or not smaller goals could be used to accommodate more teams and even out the playing surface.

The Board noted that the roofs of the pavilion and the restroom need to be repaired, it was asked that CLA follow up with quotes.

The Board also noted that there was some significant cracking in the sidewalk near the parking lot.

### **Chatfield Farms Park:**

The Board noted that a dead Pine tree needs to be replaced.

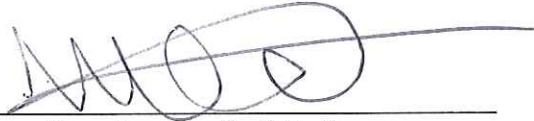
The Board discussed the need for additional landscaping on the north side of the playground near Waterton Rd. It was noted that the drip line needs to be replaced for the low lying junipers. It was suggested that large bushes could be installed as a visual barrier for the children at the playground.

The Board also noted that the trash can lid needs to be replaced with a flat-top lid and that the swing seats be replaced as they show signs of deterioration.

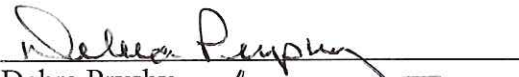
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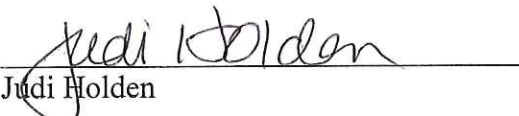
ADJOURNMENT There was no further business. The Board adjourned the meeting at 5:17 p.m. Respectfully submitted,

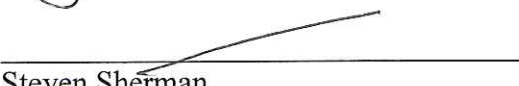
By:   
Secretary for the Meeting


THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 7, 2015 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
Debra Prysby

  
Linda Goodrich

  
Judi Holden

  
Steven Sherman

  
Ronald Bendall