

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
MARCH 18, 2014

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, March 18, 2014 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Debra Prysby
Scott Pfeffer
Judi Holden
Ronald E. Bendall

Absent and excused was Director Goodrich.

Also in Attendance were:

Dave Peak; CliftonLarsonAllen LLP
Ernie Fazekas, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE
Marcia Pryor; The Brickman Group

CALL TO ORDER

The meeting was called to order by Director Pfeffer. Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the agenda as amended by adding Item C under Financial Matters, and Items A, B and C under Legal Matters, and excused the absence of Director Goodrich.

PUBLIC COMMENT

- A. Review and Consider Roxborough Park Native Restoration Proposal / Presentation by Carrie Hanson

Ms. Hanson was not in attendance.

ADMINISTRATIVE MATTERS

- A. Approval of Minutes

Following review and discussion, upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved the minutes of the February 18, 2014 regular meeting as presented.

RECORD OF PROCEEDINGS

the District should consider refinancing its outstanding bonds, if it is possible.

LEGAL MATTERS

A. Update on Revisions to Procedures for Doing Additional Work Under Approved Service Agreements and Using Change Orders

Mr. Fazekas reported to the Board that changes to the standard language used in the District's service agreements, making it easier to approve additional work by change order instead of amendment, are forthcoming.

B. Chatfield Farms Annual Report

Mr. Fazekas indicated that he has sent his evaluation of Chatfield Farms revenue data to Janece Soendker, the District Accountant, to assist with the preparation of the annual report.

C. Discuss Study Session on Revising the Service Plan

Mr. Fazekas inquired as to when the Board would like to have a study session to go over his revisions to the Service Plan. The Board agreed to discuss after the May meeting.

LANDSCAPE MAINTENANCE

A. Review Landscape Maintenance Monthly Report – March 11, 2014

Ms. Pryor reviewed the monthly landscape report with the Board. Director Prysby requested to have two boulders removed from the play area located at Stacey & Kyle Park.

B. Review and Consider Approval of Work Orders from The Brickman Group, If Any

No work orders were presented for consideration.

C. Review Additional Scope of Work for Open Space Management Proposal for 2014 with Ark Ecological Services, LLC and Entertain Motion to Approve the Additional Scope of Work, to Modify the Services Agreement Dated January 21, 2014 Between the District and Ark Ecological Services, LLC to Include the Additional Scope of Work, and to Appropriate an Additional \$8,900 from the Revenue of the General Fund for this purpose

Following review and discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously

RECORD OF PROCEEDINGS

OTHER BUSINESS

- A. Confirm Quorum for Next Meeting – April 15, 2014 at 6:30 p.m. at the Roxborough Library

The Board confirmed a quorum for the next Board meeting at 6:30 p.m. on April 15, 2014 at the Roxborough Library.

ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board adjourned the meeting at 8:10 p.m.

Respectfully submitted,

By: David Peck
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 18, 2014 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Debra Prysby
Debra Prysby

Linda Goodrich
Linda Goodrich

Judi Holden
Judi Holden

Scott Pfeffer
Scott Pfeffer

Ronald Bendall
Ronald Bendall