

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
April 15, 2014

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, April 15, 2014 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Linda Goodrich
Debra Prysby
Scott Pfeffer
Judi Holden
Ronald E. Bendall

Also in Attendance were:

Dave Peak; CliftonLarsonAllen LLP
Janece Soendker; CliftonLarsonAllen LLP
Ernie Fazekas, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE
Marcia Pryor; The Brickman Group
Paul Goedecke; Auditor
Bob Clinard; 7218 Red Mesa Ct.
Carrie Hanson; 8525 Liverpool Cir.

CALL TO ORDER

The meeting was called to order by Director Goodrich. Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the agenda as presented.

PUBLIC COMMENT

A. Review and Consider Roxborough Park Native Restoration Proposal / Presentation by Carrie Hanson

Ms. Hanson presented the Roxborough Park Native Restoration proposal. Ms. Hanson had two projects that she proposed doing in the open space. Her first project that she would like to do was an active restoration of the native Rocky Mountain juniper in the area close to Chatfield Farms.

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She would provide the volunteer labor and would purchase seedlings from Douglas County. The Board liked the proposal, but asked her to submit a more detailed map of the plantings. The proposal objective would be to have board approval for a February or March 2015 planting. Ms Hanson's second project was planting native grasses in the open space. The Board asked for a detailed watering plan, which would help guarantee success and a quick establishment of ground cover. The Board would like to see a final map of the areas she has selected for reseeding. Ms. Hanson agreed to come back to the Board with updated plans for restoring the open space.

ADMINISTRATIVE MATTERS

A. Approval of Minutes

Following review and discussion, upon a motion duly made by Director Pfeffer, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved the minutes of the March 18, 2014 regular meeting as presented.

B. Review and Consider Approval of the Revised Master Plan / Shanen Weber

Following review and discussion, upon a motion duly made by Director Pfeffer, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the revised Master Plan as proposed by Ms. Weber.

C. Other None.

FINANCIAL ITEMS

A. Review and Consider Approval of Claims through March 2014

Following review and discussion, upon a motion duly made by Director Pfeffer, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the claims totaling \$67,867.00, represented by check numbers 5290 through 5300 and director's fee totaling \$461.75, represented by check numbers 5285 through 5289.

B. Review and Consider Approval of Cash Position as of December 31, 2013, Updated as of March 18, 2014

Not applicable.

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C. Review and consider Approval of 2013 Draft Audit / Paul L. Goedecke

Mr. Goedecke presented the audit to the Board. Following discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the 2013 Audit and authorized its submittal to State.

D. Annual Chatfield Farms Report / Janece Soendker

Ms. Soendecker reviewed the annual Chatfield Farms report with the Board. Following discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board authorized payment subject to review of the weed spraying in the open space near Chatfield Farms.

E. Discuss Possible Bond Refunding / Janece Soendker

Ms. Soendecker reviewed letter from Piper Jaffray with the Board. The board asked the manager to solicit proposals from other bonding firms for early fall for their review and consideration.

F. Other
None

DIRECTOR
ITEMS

A. Discuss Referrals from Douglas County

Mr. Peak reported to the Board that as the District manager he is listed as the primary contact with Douglas County for their referrals for the District's review and comment. Discussion ensued regarding that Douglas County had not contacted the District regarding the new developer for the Chatfield Farms custom lots on the north side of Waterton Road. Mr. Peak will follow up with the County and builder to discuss R.O.W.s and their maintenance responsibilities.

LEGAL
MATTERS

Mr. Fazekas has made additional revisions of the District's Service Plan and will be sending hard copies to Board for their review. The Board will set a date for a study session devoted to examining the revisions at their next meeting.

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LANDSCAPE MAINTENANCE

- A. Review Landscape Maintenance Monthly Report – April 8, 2014

Ms. Pryor presented the monthly landscape report to the Board. Board would like to see more replacement of plantings in the Rampart Range Road median at the north end.

- B. Review and Consider Approval of Work Orders from The Brickman Group, If Any

Ms. Pryor distributed work order for mulch in playgrounds at Imperial Park, Crystal Lake Park, Spinner Park for \$8,140.00.

Following review and discussion, upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved of work order from The Brickman Group.

ENGINEERING MATTERS

- A. Further Discussion of Options regarding the Repair of the Boulder Wall and dredging of the 7 Acre Pond

The Board discussed the various options regarding the repair of the boulder wall and dredging of the 7 Acre Pond. No action was taken.

- B. Update on Parking Lot Repairs by Martin Marietta

Mr. Barnett indicated Martin Marietta would be making the warrantee repairs to the parking lot at the end of the month or first of May, when the asphalt plants open for the season.

MANAGER'S ITEMS

None.

OTHER BUSINESS

- A. Confirm Quorum for Next Meeting – May 20, 2014 at 6:30 p.m. at the Roxborough Library

The Board confirmed a quorum for the next Board meeting at 6:30 p.m. on May 20, 2014 at the Roxborough Library. Mr. Peak informed the Board he would be on vacation at that time, but that Mat Mendisco would be covering the business meeting.

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ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board adjourned the meeting at 8:45 p.m.

Respectfully submitted,

By: David Peak
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 15, 2014 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Debra Prysby
Debra Prysby

Linda Goodrich
Linda Goodrich

Judi Holden
Judi Holden

Scott Pfeffer
Scott Pfeffer

Ronald Bendall
Ronald Bendall