

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
May 20, 2014

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, May 20, 2014 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

**ATTENDANCE**

In Attendance were Directors:

Linda Goodrich  
Debra Prysby  
Judi Holden  
Ronald E. Bendall  
Steven Sherman

Also in Attendance were:

Mat Mendisco; CliftonLarsonAllen LLP.  
Ernie Fazekas, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.  
Rodney Kahler; 10109 Telluide St.  
Bob Clinard; 7218 Red Mesa Ct.  
Carrie Hanson; 8525 Liverpool Cir.  
Patrick Wellman; 10437 Jacob Pl.  
Marcia Pryor; The Brickman Group Ltd.

**CALL TO ORDER**

The meeting was called to order by Director Goodrich. Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the agenda as presented.

**ADMINISTER  
OATHS OF OFFICE**

Mr. Fazekas administered the Oaths of Office to Directors Holden, Sherman, and Goodrich.

## RECORD OF PROCEEDINGS

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### ELECTION OF NEW OFFICERS OF THE BOARD

After discussion, upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board appointed the following officers:

Linda Goodrich as President;  
Judi Holden as Vice President;  
Ronald E. Bendall as Treasurer; and  
Debra Prysby and Steven Sherman as Assistant Secretaries;

### PUBLIC COMMENT

Rodney Kahler stated that he was concerned with the hours the bathrooms were open and the facilities in the bathrooms. He was also concerned with flooding when there is a hard rain because the room has flooded many times. After discussion, Rodney is going to contact Mr. Peak and schedule an appointment for Mr. Peak and himself to visit the site to determine the issues and then Mr. Peak will acquire bids to have all the issues fixed. The Board also instructed Mr. Kahler to have the bathroom open from dawn until dusk during the summer.

Carrie Hanson gave her presentation for weed mitigation in the open space. The Board stated that Mr. Sperger must administer the weed spraying in the open space and the preference of the Board was to utilize the area next to the bridge crossing. After discussion, upon a motion duly made by Director Prysby, seconded by Director Sherman and, upon vote, unanimously carried, the Board voted to allow Ms. Hanson to move forward with the weed mitigation in the open space at the location by the bridge with Mr. Sperger being the one to administer the weed spraying and the cost to do so at Ms. Hanson's expense.

### ADMINISTRATIVE MATTERS

#### A. Approval of Minutes

Following review and discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the minutes of the April 15, 2014 regular meeting as presented.

#### B. Other

None.

## RECORD OF PROCEEDINGS

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### FINANCIAL ITEMS

#### A. Review and Consider Approval of Claims through April 2014

Mr. Mendisco reviewed the claims with the Board. After discussion, the Board approved the claims totaling \$84,974.04 subject to the Lighting Mobile, Inc. before-and-after pictures being emailed to the Board for verification of removal of Graffiti.

#### B. Review and Consider Approval of Unaudited Financial Statements as of March 31, 2014

Mr. Mendisco reviewed the financial statements with the Board. After discussion, upon a motion duly made by Director Prysby, seconded by Director Sherman and, upon vote, unanimously carried, the Board accepted the financial statements as presented, with Mr. Mendisco to follow up with accounting on the CD at Citywide.

#### C. Other

None.

### DIRECTOR ITEMS

None.

### LEGAL MATTERS

#### A. Setting Work Session to Review the Amended and Revised Master Service Plan

After discussion, Mr. Peak agreed to send out an email in June to try and meet for a work session on the service plan amendment.

### LANDSCAPE MAINTENANCE

#### A. Review Landscape Maintenance Monthly Report – May 14, 2014

Ms. Pryor reviewed the monthly landscape report with the Board.

#### B. Review and Consider Approval of Work Orders from The Brickman Group, If Any

Ms. Pryor covered the work orders with the Board. After discussion the Board approved the following work orders with the following motions:

Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved to Replace 2" Mainline.

## RECORD OF PROCEEDINGS

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Upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved the waddle repairs at Crystal Lake.

Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved to Replace 6" gate valve.

Upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved to install isolation valves.

Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the inlet repair near Coyote Pl.

Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved inlet repair near Elk Ct.

Upon a motion duly made by Director Holden, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the 2014 install drain line.

Upon a motion duly made by Director Sherman, seconded by Director Prysby by a vote of 4 - 1, the Board approved the tree replacement as presented.

### ENGINEERING MATTERS

A. Engineering Report

Tabled until next meeting.

### MANAGER ITEMS

A. Update on Chatfield Farms New Homebuilder

Tabled until next meeting.

## RECORD OF PROCEEDINGS

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OTHER BUSINESS     A.     Confirm Quorum for Next Meeting – June 17, 2014 at 6:30 p.m. at the Roxborough Library

The Board confirmed a quorum for the next Board meeting at 6:30 p.m. on June 17, 2014 at the Roxborough Library.

ADJOURNMENT     There being no other business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board adjourned the meeting at 9:00p.m.

Respectfully submitted,

By: David Penk  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 20, 2014 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Debra Prysby  
Debra Prysby

Linda Goodrich  
Linda Goodrich

Judi Holden  
Judi Holden

Steven Sherman  
Steven Sherman

Ronald Bendall  
Ronald Bendall