

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
June 17, 2014

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, June 17, 2014 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

## ATTENDANCE

### In Attendance were Directors:

Linda Goodrich  
Debra Prysby  
Judi Holden  
Ronald E. Bendall  
Steven Sherman

### Also in Attendance were:

David Peak; CliftonLarsonAllen LLP.  
Ernie Fazekas, Esq. and Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.  
Scott Barnett; Mulhern MRE  
Scott Pfeffer; 7241 Red Mesa Court  
Mark and Anne Aroneck; 8190 Dressage Rd.  
Marcia Pryor and Devin Listerman; Brickman Group

## CALL TO ORDER

The meeting was called to order by Director Goodrich. Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the agenda as presented. Director Goodrich presented an award of service to Director Pfeffer and on behalf of the Board thanked Scott for his 8 years of service to the community.

## PUBLIC COMMENT

Residents, Mark and Anne Aroneck, addressed the Board regarding the new landscape behind their home at 8190 Dressage Rd. in the drainage pan. The Board had visited this site last week when examining areas of concern. The District's attorney Mr. Fazekas confirmed that the District only has a license agreement for landscape maintenance with Chatfield Farms West HOA. The drainage pan, Tract E, Chatfield Farms Filing 1-B, in question is owned by the Chatfield Farms West HOA. Mr. Fazekas stated the District has no legal authority to require the removal of the

## RECORD OF PROCEEDINGS

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juniper and mulch from Tract E. No resolution of this matter occurred before the Aroneck's excused themselves from the meeting.

### ADMINISTRATIVE MATTERS

#### A. Approval of Minutes

Following review and discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the minutes of the April 15, 2014 regular meeting as amended.

#### B. Other

None.

### FINANCIAL ITEMS

#### A. Review and Consider Approval of Claims through May 2014

Mr. Peak presented the claims to the Board. After discussion, the Board approved the claims totaling \$59,137.70 and the transfer of funds to pay the claims.

#### B. Review and Consider Approval of Cash Position as of March 31, 2014, Updated as of June 11, 2014

Mr. Peak presented the cash position to the Board. The Board accepted the cash position as presented

#### C. Other

None.

### DIRECTOR ITEMS

#### A. Update on the Flag Wheel in the Open Space

President Goodrich informed the Board about the erecting of the Flag Wheel located along the hog back by the Roxborough Art Council and member, Patricia Jennings. After brief discussion, the Board agreed that in the future individuals who wish to use the open space for such an event, should fill out a facility use permit.

#### B. Other

None.

## RECORD OF PROCEEDINGS

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### LEGAL MATTERS

#### A. Setting Work Session to Review the Amended and Revised Master Service Plan

The Board agreed to schedule a work session for Tuesday, July 1<sup>st</sup> at 6:30 p.m. for the specific purpose of reviewing the amended and revised Service Plan as prepared by Attorney Fazekas.

#### B. Other

Attorney Fazekas introduced Katie James who has joined his law firm and will be assisting him with the district business in the future.

### LANDSCAPE MAINTENANCE

#### A. Review Landscape Maintenance Monthly Report – June 11, 2014

Ms. Pryor introduced Mr. Listerman, the regional marketing manager for Brickman. Ms. Pryor reviewed the monthly landscape report with the Board and reported that the second round of fertilizer has been completed. The weeding of the shrub beds and turf has begun. Director Prysby reported on algae bloom at the pond below the elementary school.

#### B. Review and Consider Approval of Work Orders from The Brickman Group, If Any

Following review and discussion, upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board approved to pay \$1,620 for mowing of the open space in Tract E at Chatfield Farms West.

### ENGINEERING MATTERS

#### A. Engineering Report

Mr. Barnett reported his findings as he checked the building specifications and made an inspection in the field at the Community Park restrooms. He found both the water valves and the power source for the sanitary pump. The Board noted the 7 acre pond survey will take place this month.

### MANAGER ITEMS

#### A. Update on Chatfield Farms New Homebuilder

Mr. Peak reported that he along with Mr. Barnett, Ms. Pryor and Mr. Fazekas met with representatives from Century Communities. Mr. Fazekas is working on a draft of an IGA which he hopes to have before the Board meeting in July.

## RECORD OF PROCEEDINGS

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B. Update on the Restrooms at Community Park

Mr. Peak indicated Bell Plumbing has ordered delay actuary and piston assembly for the women's commode. The part should be delivered and installed in a couple of weeks.

C. Update on the Education Signs in the Open Space

Mr. Peak said all 5 of the education signs have now been installed in the open space along the Little Willow Creek and ponds.

ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Holden, seconded by Director Bendall and, upon vote, unanimously carried, the Board continued the meeting to July 1<sup>st</sup>, 2014 at 6:30 p.m.

Respectfully submitted,

By: David Peak  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 17, 2014 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Debra Prysby  
Debra Prysby

Linda Goodrich  
Linda Goodrich

Judi Holden  
Judi Holden

Steven Sherman  
Steven Sherman

Ronald Bendall  
Ronald Bendall