

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
September 16, 2014

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, September 16, 2014 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

**ATTENDANCE**

In Attendance were Directors:

Debra Prysby  
Judi Holden  
Steven Sherman  
Ronald Bendall

Also in Attendance were:

David Peak; CliftonLarsonAllen LLP.  
Ernie Fazekas, Esq. and Katie James, Esq.; Folkestad Fazekas Barrick & Patoile, P.C.  
Marcia Pryor; Brickman Group  
Scott Barnett; Mulhern MRE, Inc.  
Zach Bishop, D.A. Davidson  
Bob Clinard; 7218 Red Mesa Ct.  
Tony Wardenburg; Roxborough Athletic Club

**CALL TO ORDER**

The meeting was called to order by Director Holden. Upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director Goodrich. Director Sherman arrived late to the meeting at 7:00 p.m.

**PUBLIC COMMENT**

Mr. Wardenburg from the Roxborough Athletic Club addressed the Board. He presented a check for \$1,000 as a donation to the District from his club, The Roxborough Athletic Club.

There was discussion that ensued regarding the maintenance of the ball field at Community Park.

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### ADMINISTRATIVE MATTERS

#### A. Approval of August 19, 2014 Regular Minutes

Following review and discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved the minutes of the August 19, 2014 regular meeting.

#### B. Other

None.

### FINANCIAL ITEMS

#### A. Review and Consider Approval of Claims through August 2014

Mr. Peak presented the claims to the Board. After discussion, the Board approved the claims totaling \$86,779.15 and the transfer of funds to pay the claims.

#### B. Review and Consider Approval of Cash Position as of June 30, 2014, Updated as of September 16, 2014

Mr. Peak presented the Cash Position and the Board accepted.

#### C. Bond Refinancing Update – Zach Bishop

##### 1. Selection of Bond Counsel

Following review, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board approved Greenberg Traurig for \$20,000 and authorized the District Manager to sign the engagement letter.

##### 2. Section of Bond Proposal

Following review, upon a motion duly made by Director Holden, seconded by Director Prysby and, upon vote, unanimously carried, the Board authorized the selection of J.P. Morgan with a repayment schedule ending as of 2021 years, and using some of the District's reserves to help pay down the bonds.

#### D. Other

Following review and discussion, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously

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carried, the Board authorized D.A. Davidson to finalize the bond closing with J.P. Morgan.

### DIRECTOR ITEMS

None.

### LEGAL MATTERS

- A. Update on Amended Service Plan – Board Approval of Submission to County

Attorney Fazekas stated that the Amended Service Plan will be submitted to Douglas County tomorrow.

- B. Other

Upon a motion duly made by Director Prysby, seconded by Director Holden and, upon vote, unanimously carried, the Board approved the drainage easement agreement with Douglas County subject to final approval of the conditions by the Manager, Engineer and District's Attorney.

### LANDSCAPE MAINTENANCE

- A. Review Landscape Maintenance Monthly Report – September 9, 2014

Marcia gave a brief overview on the maintenance performed over the last month.

- B. Review and Consider Approval of Work Orders from The Brickman Group, If Any

None.

### ENGINEERING MATTERS

- A. Engineering Report

1. Survey of the Pond

Scott gave a brief overview of the pond survey and handed out additional charts. The Board would like to schedule additional time to review the findings and results of the survey.

### MANAGER ITEMS

None.

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OTHER BUSINESS A. Confirm Quorum for Next Meeting – October 21, 2014 at 6:30 p.m. at the Roxborough Library

A quorum was confirmed.

ADJOURNMENT There being no other business to come before the Board, upon a motion duly made by Director Prysby, seconded by Director Bendall and, upon vote, unanimously carried, the Board adjourned at 8:47 p.m.

Respectfully submitted,

By: David Peuk  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 16, 2014 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Debra Prysby  
Debra Prysby

Linda Goodrich  
Linda Goodrich

Judi Holden  
Judi Holden

Steven Sherman  
Steven Sherman

Ronald Bendall  
Ronald Bendall