

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
MARCH 17, 2009

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, March 17, 2009 at 6:30 p.m., at the Roxborough Intermediate School, Ridge Room, 7370 Village Circle East, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Steve Sherman
Bob Clinard
Scott Pfeffer
Nadine Petersen
Lisa Lorman

Also In Attendance Were:

David Peak; R.S. Wells L.L.C.
Ernie Fazekas; Folkestad Fazekas Barrick & Patoile, P.C.
Jay Jamison; The Brickman Group
Scott Barnett; Mulhern MRE, Inc.
Clyde & Judi Holden; 7578 Bison Ct., Littleton, CO
Farshad & Abarin Behbahani; 9795 S. Crystal Lake, Littleton, CO

CALL TO ORDER

The meeting was called to order by Director Sherman at 6:38 p.m. Upon a motion duly made by Director Lorman, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the agenda as presented. The Board requested to have the meetings moved to the Roxborough Primary Elementary School due to the doors being locked at the Intermediate School.

MINUTES

After discussion, upon a motion duly made by Director Clinard, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board approved the minutes of the February 17, 2009 regular meeting as presented.

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PUBLIC COMMENT A. Referring to Roxborough Village Filing 16A to Arrowhead Shores

Ms. Bost requested that Roxborough Village Filing 16A be referred by the District as Arrowhead Shores in the future.

B. Request for Landscape Improvements in the Northwest Corner by the Pond in Arrowhead Shores

Mr. Behbahani requested that the landscaping be improved in the northwest corner of the pond in Arrowhead Shores as it looks un-managed compared to other areas around the pond.

LEGAL MATTERS A. Attorney's Report

Mr. Fazekas reviewed the form contract for general services and the form contract for construction agreements with the Board. He would like to use these contracts for all small service contracts and small construction projects for the District.

B. Review and Consider Approval of Independent Contractor Agreement with Virginia L. Hoppes for Restroom Maintenance for 2009 and Consider Adopting Resolution

Following review and discussion, upon a motion duly made by Director Pfeffer, seconded by Director Clinard and, upon vote, unanimously carried, the Board approved the agreement with Virginia L. Hoppes for restroom maintenance for 2009 and adopted the corresponding resolution, for an amount of \$1,485 per month.

C. Review and Consider Approval of Agreement with Patriot Pest Control for Mosquito Control and Consider Adopting Resolution

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the agreement with Patriot Pest Control for mosquito control and adopted the corresponding resolution, for an amount of \$12,000.

D. Review and Consider Approval of Agreement with Cem-Lake Management for Algae Control and Consider Adopting Resolution

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the agreement with Cem-Lake Management for algae control and adopted the corresponding resolution, for an amount of \$3,000.

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- E. Consider Resolution Designating Time and Location of Regular Meetings and Location of Special Meetings, and Location for Posting of Notices of Regular and Special Meetings for Year 2009 – Changed Meeting Room at Roxborough Village Intermediate School

The Board tabled the resolution.

- F. Review and Consider Proposal from MHO Networks Regarding Site Use Licenses

Following discussion, the Board authorized Mr. Fazekas to respond to Mr. Phan with a proposal of \$1,200 per site for two sites, or \$1,500 for one site – both for two year terms.

- G. Update on Bid Documents for Skate Park

Following discussion, the Board authorized Mr. Fazekas to amend the contract with Team Pain for the start date to be changed from April 15, 2009 to May 15, 2009.

- H. Discussion of Request from Douglas County for Indemnification for the Skate Park

Mr. Fazekas discussed with the Board the request from Douglas County for two million dollar indemnification for the skate park. The Board instructed Mr. Fazekas to respond to the County and denying the request.

- I. Review and Consider Approval of Easement Agreement with Chatfield Farms Filing No. 1-A Homeowners' Association, Inc. for Tract E-1, Chatfield Farms Filing No. 1-A, 2nd Amendment and Consider Adopting Resolution

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the easement agreement with Chatfield Farms Filing No. 1-A Homeowners' Association, Inc. for Tract E-1, Chatfield Farms Filing No. 1-A, 2nd Amendment and adopted the resolution.

LANDSCAPE MAINTENANCE

- A. Review Landscape Maintenance Monthly Report

Mr. Jamison presented the landscape maintenance report to the Board.

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Turf: Turf is dormant for the winter, although with the warm weather, signs of green turf are beginning to show. Aeration is scheduled for the end of March, weather permitting.

Shrub Beds: Shrub beds are being policed for trash and debris. Pre-emergent has been applied to all beds.

Trees: Trees are monitored for low hanging and broken branches, especially after snow events.

Irrigation: Irrigation system has been winterized. Irrigation mapping is still in progress with Mulhern MRE.

Open Space: Crews have been picking up visible trash and other debris as seen from the roads and trails.

Site Policing: Trash was policed weekly and the Dog-I-Pot stations were checked at the same interval. Trash cans were emptied and checked once per week and the ponds have been checked for debris. Dog-I-Pots are being monitored to see if there's a need for relocation or additions.

Overall Site: Winter watering is occurring this winter during dry periods, especially on the new plant material in the median.

B. Review and Consider Approval of Work Orders from The Brickman Group:

1. Converting Park Hillside to Native Grass / \$997

Following review, upon a motion duly made by Director Clinard, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the work order to convert the park hillside to native grass for an amount not to exceed \$997.

2. Remove and Inspect Pumps / \$2,825

Following review, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the work order to remove and inspect pumps for an amount not to exceed \$2,825.

3. Install Rain Sensors / \$1,584

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Pfeffer and, upon a vote of 3-2, the Board rejected the work order to install rain sensors.

4. Ratify Work Order to Remove Silt / \$127

Following review, upon a motion duly made by Director Petersen, seconded by Director Clinard and, upon vote, unanimously carried, the Board ratified approval of the work order to remove silt in an amount not to exceed \$127.

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- C. Review and Consider Approval of Plans for Landscape Renovation within Arrowhead Shores and Consider Maintenance after Project is Complete

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the re-landscape plan for Arrowhead Shores to be constructed by The Brickman Group and paid for by the Arrowhead Shores HOA, and agreed the District would accept the maintenance following completion and satisfactory inspection.

ENGINEERING MATTERS

- A. Update on Skate Park

Mr. Barnett reviewed the schedule of events with the Board.

The Board requested that a portable restroom and enclosure be added to the skate park project.

- B. Review and Consider Approval of Estimated Proposal from Ground Engineering for Materials Testing on the Skate Park Construction

Following review and discussion, upon a motion duly made by Director Clinard, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the proposal from Ground Engineering for materials testing for an amount not to exceed \$9,384, subject to final form of the contract being approved by District attorney.

- C. Repairs to Berm / Divider at Roxborough Village Ponds

Mr. Barnett reported that AmWest is scheduled to begin work later this week.

FINANCIALS

- A. Review and Ratify Approval of Claim for \$500

Mr. Peak reviewed the claim in the amount of \$500, represented by check number 4056 with the Board. Upon a motion duly made by Director Pfeffer, seconded by Director Clinard and, upon vote, unanimously carried, the Board ratified approval of the claim and the transfer of funds from COLOTRUST in the amount of \$500.00 into the District's checking account to pay the claim.

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B. Review and Approve Claims through February 2009

Mr. Peak reviewed the claims through February 2009 totaling \$42,837.74 represented by check numbers 4057 through 4074. Upon a motion duly made by Director Clinard, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the claims and the transfer of funds from COLOTRUST in the amount of \$42,837.74 into the District's checking account to pay the claims.

B. Review and Accept Cash Position as of January 31, 2009

Mr. Peak presented the cash position as of January 31, 2009 to the Board. Following review, the Board accepted the cash position as presented.

C. Review of Monthly Report of Accrued Costs for Skate Park

Mr. Peak reviewed the accrued costs report of the skate park with the Board.

DIRECTOR ITEMS

A. Review District Projects and Schedule Lists

Mr. Peak distributed the District Projects and Schedule List for review by the Board. No comments.

B. Park and Sports Field Reservations for February 2009

Mr. Peak reviewed the park and sports field reservations with the Board. The Board requested the users have a copy of the Rules and Regulations.

C. Discussion Regarding Vandalism and Sheriff Response

The Board requested Mr. Peak to notify the HOAs about trail usage.

D. Discussion Regarding Soccer Field Usage and Preparation / Titan Soccer Club

Nothing further to report.

OTHER BUSINESS

A. Confirm Quorum for April 21, 2009 Meeting

The Board confirmed that a quorum would be present for the April 21, 2009 meeting to be held at the Roxborough Intermediate School, Ridge Room.

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ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board adjourned the meeting at 8:45 p.m.

Respectfully submitted,

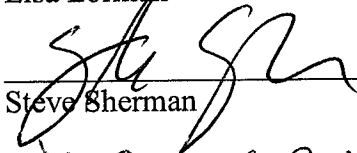
By:  _____

Secretary for the Meeting

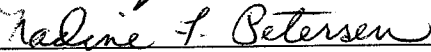
THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 17, 2009
MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW:



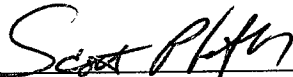
Lisa Lorman



Steve Sherman



Nadine Petersen



Scott Pfeffer



Bob Clinard