

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
HELD
JUNE 16, 2009

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, June 16, 2009 at 6:30 p.m., at the Community Park in Roxborough, 7673 S. Rampart Range Road, Littleton, CO 80125. The meeting was open to the public.

ATTENDANCE

In Attendance were Directors:

Steve Sherman
Scott Pfeffer
Nadine Petersen
Lisa Lorman

Absent and excused was Director Clinard.

Also In Attendance Were:

David Peak; R.S. Wells L.L.C.
Ernie Fazekas; Folkestad Fazekas Barrick & Patoile, P.C.
Scott Barnett; Mulhern MRE, Inc.
Marcia Pryor; The Brickman Group
Quinn Porter; The Brickman Group
Doug DeBord; Douglas County, County Manager
Kristin Decker; Douglas County, Senior Assist. County Attorney
Ron Bendall; 7541 Red Fox Ct., Littleton, CO
Rebecca Hulse; 7851 Mule Deer Pl., Littleton, CO
Terri Stange; 7487 Bison Pl., Littleton, CO

CALL TO ORDER

The meeting was called to order by Director Sherman at 6:30 p.m. Upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director Clinard.

MINUTES

After discussion, upon a motion duly made by Director Pfeffer, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the minutes of the May 19, 2009 regular meeting as presented.

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PUBLIC COMMENT A. Discussion Regarding the 99 Year Lease with Douglas County

Following the introduction of Mr. DeBord and Ms. Decker with Douglas County, Mr. Fazekas discussed the 99 year lease with the Board and representatives of Douglas County. Upon completion of its due diligence, the Board will consider accepting the ownership of the open space areas under the 99 year lease.

B. Arrowhead Shores Community Center Business Plan

Mr. Bendall, Ms. Hulse and Ms. Stange distributed a business plan for the recreation center located in Arrowhead Shores, at 9755 South Crystal Lake Drive. The recreation center is for sale. After discussion, upon a motion duly made by Director Pfeffer, seconded by Director Lorman, and upon vote, unanimously carried, the Board had no objections to an overlapping district in Arrowhead Shores to maintain and operate the recreation center for the use by Roxborough Village Filing No. 16-A subdivision. The Board asked Mr. Fazekas to draft a letter to Douglas County stating the District's position regarding this matter.

LEGAL MATTERS A. Review and Consider Approval of License Agreement with MHO Networks ("MHO") and Adoption of Resolution

Mr. Fazekas reviewed a Site Use License with the Board. Following discussion, upon a motion duly made by Director Pfeffer, seconded by Director Lorman and, upon vote, unanimously carried, the Board adopted the Resolution approving the Site Use License with MHO Networks.

B. Review and Consider Approval of Amendment to License Agreement with Chatfield Farms Filing No. 1A HOA and Adoption of Resolution

Following review and discussion, upon a motion duly made by Director Lorman, seconded by Director Petersen and, upon vote, unanimously carried, the Board adopted the Resolution approving an Amendment to the June 14, 2002 License Agreement with Chatfield Farms Filing No. 1A HOA.

C. Review and Consider Approval of License Agreement with Chatfield Farms No. 1B HOA and Adoption of Resolution

Following review and discussion, upon a motion duly made by Director Lorman, seconded by Director Petersen and, upon vote, unanimously carried, the Board adopted the Resolution approving a License Agreement with Chatfield Farms Filing No. 1B HOA.

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LANDSCAPE MAINTENANCE

A. Review Landscape Maintenance Monthly Report

Mr. Jamison presented the landscape maintenance report to the Board.

Turf: Weekly mowing operations are now being performed. Spring moisture has helped with keeping turf in good condition. Areas of damage from winter snow removal operations were seeded. Some areas still need minor grading and possibly sod. Will follow up to make sure all areas were completed and growing in.

Shrub Beds: Shrub beds are being policed for trash and debris. Aphid / Mite spray completed.

Trees: Tree spraying has been completed. Tree ring mulch is nearly completed.

Irrigation: Irrigation system activation is complete.

Open Space: Crews have been picking up visible trash and other debris as seen from the roads and trails.

Site Policing: Trash was policed weekly and the Dog-I-Pot stations were checked at the same interval. Trash cans were emptied and checked twice per week and the ponds have been checked for debris.

Overall Site: A new crew leader was put in charge of the property beginning the week of June 8th in order to elevate the maintenance standards of the site.

B. Review and Consider Approval of Work Orders from The Brickman Group:

1. Topdress Playground Chips / \$3,367

Following review and discussion, upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board approved the work order to topdress the playground chips for an amount not to exceed \$3,367.

2. Weed Spraying – 16A Pond / \$1,800

Following review and discussion, upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon a vote, unanimously carried, the Board approved the work order to weed spray at the 16A pond for an amount not to exceed \$1,800.

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ENGINEERING MATTERS

A. Update on Skate Park

Nothing to report.

FINANCIALS

A. Review and Approve Claims through May 2009

Mr. Peak reviewed the claims through May 2009 totaling \$228,786.44 represented by check numbers 4116 through 4138. Upon a motion duly made by Director Petersen, seconded by Director Lorman and, upon vote, unanimously carried, the Board approved the claims and the transfer of funds from COLOTRUST in the amount of \$228,786.44 into the District's checking account to pay the claims.

B. Review and Approval of Cash Position as of May 31, 2009

Mr. Peak presented the cash position as of May 31, 2009 to the Board. Following review, the Board accepted the cash position as presented.

C. Review of Monthly Report of Accrued Costs for Skate Park

The Board reviewed the monthly report.

DIRECTOR ITEMS

A. Review District Projects and Schedule Lists

Mr. Peak distributed the District Projects and Schedule List for review by the Board. No comments.

B. Park and Sports Field Reservations for February 2009

Mr. Peak reviewed the park and sports field reservations with the Board. No comments.

OTHER BUSINESS

A. Confirm Quorum for July 21, 2009 Meeting

The Board confirmed that a quorum would be present for the July 21, 2009 meeting at the Roxborough Library.

B. Skate Park Inspection

The Board then toured the Skate Park site for the balance of the meeting.

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ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board adjourned the meeting at 8:35 p.m.

Respectfully submitted,
By: David Park
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 16, 2009
MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW:

Lisa Lorman
Lisa Lorman

Steve Sherman
Steve Sherman

Nadine Petersen

Scott Pfeffer
Scott Pfeffer

Bob Clinard
Bob Clinard