

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
DECEMBER 15, 2009

A regular meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as "Board") was convened on Tuesday, December 15, 2009 at 6:30 p.m., at the Roxborough Library, Roxborough Market Place (Safeway Shopping Plaza), Meeting Room, 8357 N. Rampart Range Road, Suite 200, Littleton, CO 80125. The meeting was open to the public.

### ATTENDANCE

#### In Attendance were Directors:

Steve Sherman  
Scott Pfeffer  
Nadine Petersen  
Lisa Lorman

Absent and excused was Director Clinard.

#### Also In Attendance Were:

David Peak; R.S. Wells L.L.C.  
Ernie Fazekas; Folkestad Fazekas Barrick & Patoile, P.C.  
Scott Barnett; Mulhern MRE, Inc.  
Jay Jamison; The Brickman Group  
Carol Henry; Design Concepts  
Erik Spring; Design Concepts

### CALL TO ORDER

The meeting was called to order by Director Sherman. Upon a motion duly made by Director Sherman, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director Clinard.

### MINUTES

After discussion, upon a motion duly made by Director Lorman, seconded by Director Petersen and, upon vote, unanimously carried, the Board approved the minutes of the November 17, 2009 regular meeting as presented.

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PUBLIC COMMENT Nothing to report.

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LEGAL MATTERS A. Status of Acquisition of Open Space from Douglas County – 99-Year Lease

Mr. Fazekas reported that Douglas County has begun the 'disposal process' for the open space parcels.

B. Discuss Landscape Maintenance of Commercial Areas in Chatfield Farms

Mr. Fazekas reported to the Board that the District has no agreements in place with individual commercial property owners in Chatfield Farms, however, it appears that the District maintains some commercial right-of-way areas. Mr. Fazekas will forward descriptions of such commercial areas to Mr. Jamison for verification of landscape maintenance. Upon receipt of such information, the Board will decide on a course of action at January meeting.

C. Discuss MHO Networks' Compliance with Terms of Site Use License – December 10, 2009 Payment – 2<sup>nd</sup> Term

Mr. Fazekas reported to the Board that the required certificate of insurance and the annual payment for the 2<sup>nd</sup> term had been delivered by MHO Networks to R.S. Wells L.L.C.

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LANDSCAPE  
MAINTENANCE

A. Landscape Maintenance Interviews

Mr. Jamison presented the landscape maintenance report to the Board.

**Turf:** Weekly mowing operations are complete. Spot mowing will occur during fall cleanup.

**Shrub Beds:** Shrub beds are being policed for trash and debris.

**Trees:** Leaf cleanup in progress as needed.

**Irrigation:** Irrigation system has been winterized.

**Open Space:** Crews have been picking up visible trash and other debris as seen from the roads and trails.

**Site Policing:** Trash was policed weekly and the Dog-I-Pot stations were checked at the same interval. Trash cans were emptied and checked once per week and the ponds have been checked for debris.

**Overall Site:** Winter watering in progress as needed, especially on the new median and sod at skate park.

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B. Review and Consider Approval of Work Orders from The Brickman Group:

No work orders were presented for approval.

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ENGINEERING  
MATTERS

Nothing further to report at this time.

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FINANCIALS

A. Review and Approve Claims through November 2009

Mr. Peak reviewed the claims through November 2009 totaling \$78,914.19 represented by check numbers 4247 through 4266. Upon a motion duly made by Director Petersen, seconded by Director Sherman and, upon vote, unanimously carried, the Board approved the claims and the transfer of funds from COLOTRUST in the amount of \$78,914.19 into the District's checking account to pay the claims.

B. Review and Approval of Cash Position as of November 30, 2009

Mr. Peak reviewed the cash position as of November 30, 2009 with the Board. The Board accepted the cash position as presented.

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DIRECTOR ITEMS

A. Review District Projects and Schedule Lists

Mr. Peak distributed the District Projects and Schedule Lists to the Board. No comments were made.

B. Review and Discuss Community Park Master Plan

Ms. Henry and Mr. Spring reviewed the previous park master plan with the Board. The Board requested that a study session be scheduled for the end of January to finalize the desired improvements for the Community Park Phase II project in 2010. Design Concepts will have a design proposal for the Board to consider at the January regular meeting.

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OTHER BUSINESS

A. Confirm Quorum for January 19, 2010 Meeting

The Board confirmed that a quorum would be present for the January 19, 2010 meeting at the Roxborough Library.

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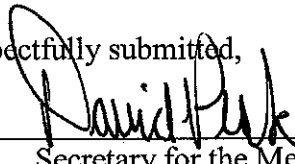
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ADJOURNMENT

There being no other business to come before the Board, upon a motion duly made by Director Petersen, seconded by Director Pfeffer and, upon vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By:

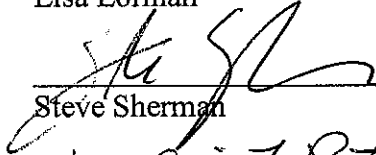


Secretary for the Meeting


THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 15, 2009 MINUTES OF THE ROXBOROUGH VILLAGE METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



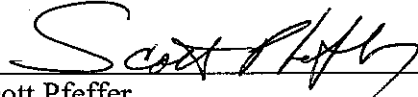
Lisa Lorman



Steve Sherman



Nadine Petersen



Scott Pfeffer



Bob Clinard