

# ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
Fax: 303-987-2032

<https://www.roxboroughmetrodistrict.org/>

## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Matt Hart	President	2025/May 2025
Ephram Glass	Vice President	2023/May 2023
Mark Rubic	Treasurer	2025/May 2025
Travis Jensen	Secretary	2025/May 2025
Calvin Brown	Assistant Secretary	2023/May 2023

DATE: September 08, 2022

TIME: 6:00 p.m.

LOCATION: Zoom

<https://us02web.zoom.us/j/7601691090?pwd=R3B3cjMwdG5XeHlVNEwNU5MmDRDZz09>

Meeting ID: 760 169 1090

Passcode: 488323

### I. ADMINISTRATIVE MATTERS

A. Call to Order.

---

B. Declaration of Quorum and Confirmation of Director Qualifications.

---

C. Present Disclosures of Potential Conflicts of Interest.

---

D. Approve Agenda, Location of Meeting and Posting of Meeting Notice.

---

E. Excusal of absence(s), if any.

---

### II. PUBLIC COMMENTS

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines:

<https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)

---

III. OPERATION AND MAINTENANCE MATTERS

- A. Approve Chris Prodis (teacher) to get training to do water sampling for a year as part of the River Watch program at a cost not to exceed \$275.

---
- B. Review and consider approval of Acme Fix-It to assemble green house on the condition that they meet all requirements of the school district (enclosure).

---
- C. Review and approve tasks to be assigned to Ireland Stapleton:
  - a. Research regarding wildfire mitigation in Wildlife Riparian Conservation Zone.
  - b. Research regarding rules for replacing southern creek crossing

---
- D. Review and consider approval of proposal of Bailey Tree to remove trees or branches on the hogback (enclosure).

---
- E. Update regarding responses from Roxborough Water & Sanitation District regarding construction.

---
- F. Discuss criteria for District maintenance responsibility.

---
- G. Review and consider approval of proposal from BrightView Landscape Services to refresh Playground Mulch to varying depths at Chatfield Farms, Pocket Park, Mule Deer Park, Airplane Park, Marmot Ridge Park, Crystal Lakes Park, and Imperial Park (enclosure).

---
- H. Review Draft Snow Removal RFP and Map (to be distributed).

---
- I. Review Draft Landscape Maintenance RFP and Map (to be distributed).

---
- J. Discuss proposal for fixing the rocks in Community Park, including moving rocks four feet from path, add soil next to path to eliminate lip and move rocks to another location.

---

- K. Review and approve tasks to be assigned to SDMS:
    - a. Obtain proposals for fixing Airplane Park play structure
    - b. Research playground vendors for building community park playground
    - c. Arrange repair of tennis court fence.
    - d. Engage an electrician to fix bathroom sewage pump and exterior lighting
    - e. Coordinate pickleball striping and provide update
    - f. Contact United Site Services regarding anchoring of the Chatfield Farms porta-potty
- 

VI. OTHER BUSINESS

- A. Confirm Quorum for September 20, 2022 Regular Meeting
- 

VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
SEPTEMBER 20, 2022**