

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: April 16, 2019 (Tuesday)**

**Time: 6:30 p.m.**

**Place: Roxborough Library  
8357 N. Rampart Range Road, #200  
Littleton, CO 80125**

**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA** (10 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the March 4, 2019 Special Meeting Minutes, March 19, 2019 Regular Meeting Minutes and March 27, 2019 Special Meeting Minutes (enclosed)
- B. Review and Accept Cash Position and Property Tax Schedule (enclosed)
- C. Other

**DISCUSSION AGENDA**

5. MANAGER MATTERS (40 MINUTES)

- A. Master Plan Update
    - 1. LCS Update
  - B. Discuss Bailey Tree Planting of 10 Trees – Joshua Nelson
  - C. Update on Logo Design (enclosed)
  - D. Discuss \$200 Contribution to Annual Roxborough Easter Egg Hunt (enclosed)
  - E. Determine whether Landscape Tour Dates are Needed, and if so, how to integrate with Livable Cities Studio’s Work
  - F. Other
6. LANDSCAPE MAINTENANCE (10 MINUTES)
- A. Metco Landscape Report – Bill Barr (enclosed)
  - B. Review and Consider Approval of Proposals:
    - 1. Proposal for Refreshing Playground Chips - \$7,450 (enclosed)
  - C. Other
7. FINANCIAL MATTERS (5 MINUTES)
- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
  - B. Other
8. DIRECTOR ITEMS (5 MINUTES)
- A. Update on Fireworks/Community Event – Director Brown (enclosed)
    - 1. Fundraising/Sponsorship Update
    - 2. Update on Newsletter
9. LEGAL MATTERS (20 MINUTES)
- A. Update on Sterling Ranch Referral
  - B. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
  - C. Review and Consider Approval of Resolution 2019-04-01, Resolution Approving Change of Location for Regular Meetings (enclosed)
  - D. Update on Denver Water Release into Little Willow Creek (enclosed)
    - a. Discussion Erosion Issues re Inflow and Outflow Points of the “Triangle” or “Upper Irrigation” Pond
  - E. Update on 14B Parcel Ownership
  - F. Update on Chatfield Farms Meters and Billing
  - G. Discuss Xcel Easement
  - H. Discuss Douglas County Referral Regarding Comprehensive Master Plan
  - I. Other
10. ENGINEERING MATTERS (15 MINUTES)
- A. Update Irrigation Coordination

- B. Update on Water Quality Analysis
- C. Update Team Payne Skatepark Maintenance
- D. 7 Acre Pond Update
- E. Update Status of Striping
- F. Discussion regarding Sidewalk Replacement, Trail Replacement and Spillway Concrete Replacement
- G. Discussion regarding Product for Irrigation Ponds (enclosed)
- H. Other

11. OTHER BUSINESS (5 MINUTES)

- A. Discuss Change of Location of December Meeting as South Metro and Library are Unavailable (enclosed)
- B. Confirm Quorum for May 21, 2019 Regular Board Meeting

12. ADJOURNMENT

**SCHEDULED BOARD MEETINGS 6:30 P.M.**

**West Metro Fire Station 15**  
**6220 N. Roxborough Park Road**  
**Littleton, CO 80125**  
**Roxborough Library**  
**8357 N. Rampart Range Road, #200**  
**Littleton, CO 80125**

**2019 Meeting Calendar**

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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February						
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March						
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31						

April						
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May						
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June						
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July						
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August						
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September						
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October						
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November						
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December						
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