

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710
www.roxboroughmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: May 17, 2022
TIME: 6:00 p.m.
LOCATION: Roxborough Intermediate School
Ridge Room
7370 Village Cir E
Littleton, CO 80125

Join Meeting via Zoom:

URL:

<https://us02web.zoom.us/j/87335297530?pwd=cDhFanNocnFOVVhQYkJVY29uMzRnUT09>

ACCESS:

Call: 346-248-7799

Meeting ID: 873 3529 7530

Passcode: 271625

Board of Directors

Office

Term Expires

Calvin Brown

President

May, 2023

Ephram Glass

Treasurer

May, 2023

Mat Hart

May, 2025

Travis Jensen

May, 2025

Mark Rubic

May, 2025

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS**
- III. APPROVE AGENDA (10 minutes)**
- IV. INTRODUCTIONS**

V. CONSIDER APPOINTMENT OF OFFICERS

President: _____

Vice President: _____

Treasurer: _____

Secretary: _____

Assistant Secretary: _____

VI. PUBLIC COMMENT and/or GUESTS (15 minutes)

(Note: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. Questions may be asked of the Board but will not be answered at this time. Please refer to the Code of Conduct for additional guidelines: <https://www.roxboroughmetrodistrict.org/2022-meetings> and attached hereto.)

VII. CONSENT AGENDA (5 minutes)

(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

- A. Review and Consider Approval of the April 19, 2022 Special Meeting Minutes (enclosure).
- B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosure).
- C. Metco Landscape Inc. Monthly Report (enclosure).
- D. Acknowledge Completion of Metco Work to Move Boulders in Community Park.
- E. 2022 Priority Projects List (enclosure).

VIII. FINANCIAL MATTERS (5 minutes)

- A. Review and Consider Acceptance of March 31, 2022 Unaudited Financial Statements (enclosure).
- B. Other.

DISCUSSION AGENDA

(Note: Some items are included in the packet for the Board's information and if not discussed at a Board meeting, may not be included in future packets.)

IX. ACTION ITEMS (30 minutes)

- A. Review and Consider Approval of Metco Proposal for Chatfield Farms Park Swale Enhancement (to be distributed).
- B. Review and Consider Approval of Metco Proposal to Clear Drainage Channel in the amount of \$10,000.00 (enclosure).
- C. Review Additional Snow Removal Areas (to be distributed).
- D. Review Updated Community Park Playground Plan, Cost Estimates and Phasing (enclosure).

X. DIRECTOR MATTERS (10 minutes)

- A. Environmental Committee Update (enclosure).
- B. Chatfield Farms Electricity Box.
- C. Tree Replacement Planting (enclosure).
- D. Other.

XI. MANAGER MATTERS (20 minutes)

- A. Discuss Signage Replacement.
 - i. Interpretive Signs.
 - ii. Regulatory Signs.
- B. Discuss Director Orientation.
- C. Other.

XII. LEGAL MATTERS (5 minutes)

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested.
- B. Update on Greenhouse Intergovernmental Agreement (enclosure).

C. Other.

XIII. ENGINEERING MATTERS (5 minutes)

A. Irrigation Main Repair on Rampart Range Road due to Excel Project Damage.

B. Phase One of Asphalt Trail Replacement Beginning May 20, 2022.

C. Other.

XIV. LANDSCAPING MATTERS (10 minutes)

A. Other.

XV. OTHER BUSINESS (5 minutes)

A. Confirm Quorum and Location for June 21, 2022 Regular Meeting

XVI. EXECUTIVE SESSION

A. Executive Session pursuant to §24-6-402(4)(b), C.R.S., for the specific legal question of formation, use, and authority of Committees in the Special District context.

XVII. ADJOURNMENT