

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
ROXBOROUGH VILLAGE METROPOLITAN DISTRICT  
HELD  
MONDAY, FEBURARY 7, 2022

A special meeting of the Board of Directors of the Roxborough Village Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, February 7, 2022 at 3:00 p.m. at the law offices of Folkestad, Fazekas, Barrick & Patoile 18 S. Wilcox St. #200 Castle Rock, CO 80104 and via Zoom. The meeting was open to the public.

ATTENDANCE

**In Attendance were Directors:**

Calvin Brown; President  
Debra Prysby; Vice President  
Ed Wagner; Secretary  
Ephram Glass; Treasurer  
Garry Cook; Assistant Secretary

**Also in Attendance were:**

Anna Jones, Nic Carlson and Shauna D’Amato;  
CliftonLarsonAllen LLP (“CLA”)  
Katie James and Tina Vildibill; Folkestad Fazekas Barrick &  
Patoile, P.C.  
Scott Barnett; Mulhern MRE, Inc.  
Todd Wenskoski; Livable Cities Studio  
Mark Rubic; Resident at 7735 Verandah Court  
Mat Hart; Resident at 7783 Verandah Court

CALL TO ORDER

The meeting was called to order at 3:00 p.m.

DECLARATION OF  
QUORUM/DIRECTOR  
QUALIFICATIONS/  
DISCLOSURE MATTERS

A quorum was declared present. No new conflicts were disclosed.

CONTEXT/PURPOSE/GOALS  
OF 2022 PLANNING  
SESSION

Ms. Jones reviewed the context purpose and goals for the 2022 strategic planning session meeting with the Board. The Board discussed criteria for future capital projects and determined the following list:

1. Project is a priority of a majority of the Board.
2. Project is critical to the operation of the District.
3. Project is achievable within 12 – 18 months.

MASTER PLAN HIGH LEVEL  
OVERVIEW

Mr. Wenskoski reviewed the Master Plan in order to provide context for the strategic planning discussion.

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### 2022 CAPITAL PROJECTS DISCUSSION & PRIORITIZATION

The Board considered priorities for capital improvements in 2022. After extensive Board discussion, several projects were outlined. The Board then narrowed down the list to their top three priorities through a guided voting exercise. After the voting exercise, the following items were agreed to be the focus for 2022:

#### **Community Park Upgrades:**

1. The Board determined Community Park upgrades as the first priority for 2022 capital projects. The Board determined the softball drainage issue to be the top priority in Community Park and directed Mr. Barnett to solicit proposals for repair.

The Board discussed incorporating a new playground, determining it as the second priority and directing Mr. Wenskoski to provide updated designs for potential locations within Community Park. He will adapt the plan he has begun work on to the new Community Park location.

2. The Board directed staff to provide recommendations regarding the installation of a disc golf course.

**Trail Connectivity:** The Board determined this is the second priority for 2022 capital projects. Following discussion, the Board prioritized trail connections within the District to focus on, in the following order:

1. Improved trails and connectivity in and around the Hogback
2. Trails to Roxborough State Park
3. Improved connections between the District and Chatfield State Park and the Highline Canal

The Board directed CLA to begin researching potential grant opportunities and provide such information for the Board's consideration at a future Board meeting.

**Monument Signage:** The Board chose not to prioritize this project for 2022.

**Goats for Grazing:** The Board will not pursue this item.

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**Security Cameras:** Following discussion, the Board determined not to install cameras due to several legal issues raised by Attorney James.

### 2022 MAINTENANCE PRIORITIES DISCUSSION

Following discussion, upon a motion, second and, upon vote, unanimously carried, the Board approved staff to proceed with pursuing the recommended projects.

Ms. Jones reviewed the maintenance items previously identified and the list of proposed 2022 projects to include:

#### **Engineering**

- Landscape map upgrades
- Skate Park crack repair, maintenance
- Drainage ditch to the west side of Rampart Range Road – address sitting water
- Willow Creek Improvements – orange construction fencing upgrade
- 7 Acre Pond revegetation/stabilization

#### **Landscape**

- Trash can replacement in community park (move or add to high-use areas)
- Fix sprinklers by restroom – currently watering bathroom doors
- Update mowing map

#### **Management**

- Signage Updates throughout District (as identified in landscape walk through)
- Order and Replace Stolen Picnic Table in gazebo (in an amount not to exceed \$2300 plus installation)
- Mosquito application/chemical changes
- Noxious weed treatments in Community Park

**Park Maintenance:** The Board discussed the parks throughout the District. The Board requested CLA review the playgrounds for maintenance needs and address the identified maintenance as soon as practical. The Board requested staff prioritize maintenance items based on safety concerns.

### ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:00 p.m.

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Respectfully submitted,

DocuSigned by:

By: Calvin Brown  
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Calvin Brown, President

Attest:

DocuSigned by:

By: Ed Wagner  
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Ed Wagner, Secretary