

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: December 18, 2018 (Tuesday)**

**Time: 6:30 p.m.**

**Place: West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the November 13, 2018 Special Meeting Minutes (enclosed)
- B. Consider 2019 Insurance (enclosed)
- C. Consider Lord & Reiser Plumbing Invoice and Payment (enclosed)

**DISCUSSION AGENDA**

5. DIRECTOR ITEMS
  - A. Update on Roxborough Voice newsletter

6. MANAGER MATTERS

- A. Discuss and Consider Approval of Master Plan RFP (enclosed)
- B. Website and Logo Updates; upgraded website plan, finalize distribution, schedule and process (enclosed)
- C. Update on Geolens
- D. Other

7. FINANCIAL MATTERS

- A. Review and Accept Cash Position and Property Tax Schedule (enclosed)
- B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- C. Other

8. LANDSCAPE MAINTENANCE

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals:
  - 1. Proposal for Cut Back Willows Along Spillway Concrete Path - \$7,975 (enclosed)
- C. Other

9. LEGAL MATTERS

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Discuss Mill Levy Restrictions per TABOR
- C. Update on 14B Parcel Ownership
- D. Update on Chatfield Farms Meters and Billing
- E. Update on Sterling Ranch Referral
- F. Other

10. ENGINEERING MATTERS

- A. Update on Denver Water Release into Little Willow Creek
- B. Report on recent and anticipated maintenance/repairs: fence, light,
- C. 7 Acres Pond Update
- D. Discuss Aquatic Management at the Pond (enclosed)
- E. Discuss 6” Main Line Repair
- F. Discuss Status of Striping
- G. Other

11. OTHER BUSINESS

- A. Confirm Quorum for January 15, 2019 Regular Board Meeting

12. ADJOURNMENT

**NEXT SCHEDULED BOARD MEETING**

**Tuesday, January 15, 2019 at 6:30 p.m. at**

**West Metro Fire Station 15**

**6220 N. Roxborough Park Road**

**Littleton, CO 80125**

**REGULAR MEETING SCHEDULE**

**Tuesday, February 19, 2019**

**Tuesday, March 19, 2019**

**Tuesday, April 16, 2019**

**Tuesday, May 21, 2019**

**Tuesday, June 18, 2019**

**Tuesday, July 16, 2019**

**Tuesday, August 20, 2019**

**Tuesday, September 17, 2019**

**Tuesday, October 15, 2019**

**Tuesday, November 19, 2019**

**Tuesday, December 17, 2019**