

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: November 13, 2018 (Tuesday)**

**Time: 6:30 p.m.**

**Place: CliftonLarsonAllen LLP**

**8390 E. Crescent Parkway, Suite 300**

**Greenwood Village, CO 80111**

**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the October 16, 2018 Regular Meeting Minutes (enclosed)

**DISCUSSION AGENDA**

5. DIRECTOR ITEMS
  - A. Discuss Reassignment of Newsletter Responsibilities
  - B. Other
6. MANAGER MATTERS
  - A. Discuss and Consider Approval of Master Plan RFP (enclosed)

- B. Discuss and Consider Approval of Contract for Logo Design (enclosed)
- C. Update on Geolens
- D. Other

7. FINANCIAL MATTERS

- A. Review and Accept Financial Statements, Cash Position and Property Tax Schedule (enclosed)
- B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- C. Conduct Public Hearing to Consider Adoption of 2019 Budget; Appropriate Sums of Money and Set Mill Levy; Consider Approval of Resolution No. 2018-11-02, Resolution to Adopt 2019 Budget, Resolution No. 2018-11-03 Resolution to Appropriate Sums of Money, and Resolution No. 2018-11-04 Resolution to Set Mill Levy (enclosed)
- D. Review and Consider Approval of Resolution No. 2018-11-05, 2018 Audit Engagement Letter with Stratagem (enclosed)
- E. Other

8. LANDSCAPE MAINTENANCE

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals:
  - 1. Proposal for Replacement Trash Cans at Doggie Stations - \$3,710 (enclosed)
- C. Other (enclosed)

9. LEGAL MATTERS

- A. Review and Consider Approval of Resolution No. 2018-11-01, 2019 Annual Administrative Matters Resolution (enclosed)
- B. Review and Consider Approval of Resolution No. 2018-11-06 Engagement Letter with Folkestad Fazekas Barrick & Patoile, P.C. for 2019 Legal Services (enclosed)
- C. Review and Consider Approval of Resolution No. 2018-11-07, Approving Renewal of Foothills Intergovernmental Agreement for Roxborough Village Metropolitan District Resident Use of Foothills Recreation Amenities for 2019 (enclosed)
- D. Review and Consider Approval of Resolution No. 2018-11-08 Approving Renewal of Management Services with CliftonLarsonAllen LLP (enclosed)
- E. Review and Consider Approval of Resolution No. 2018-11-09 Approving Renewal of Accounting Services with CliftonLarsonAllen LLP (enclosed)
- F. Review and Consider Approval of Resolution No. 2018-11-10, Approving Board Member Attendance Policy (enclosed)
- G. Review and Consider Resolution No. 2018-11-11 Approving the 2019 Landscape Maintenance Services Agreement with Metco Landscape, LLC (to be distributed)

- H. Review and Consider Resolution No. 2018-11-12 Approving the 2019 Snow Removal Services Agreement with Metco Landscape, LLC (to be distributed)
- I. Update on Denver Water Release into Little Willow Creek (enclosed)
- J. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- K. Update on Mulhern MRE Services
- L. Update on 14B Parcel Ownership
- M. Update on Chatfield Farms Meters and Billing
- N. Update on Sterling Ranch Referral
- O. Other

10. ENGINEERING MATTERS

- A. 7 Acres Pond Update
- B. Discuss Aquatic Management at the Pond
- C. Discuss 6” Main Line Repair
- D. Discuss Status of Striping
- E. Other (enclosed)

11. OTHER BUSINESS

- A. Discuss Possible Cancellation of December 18<sup>th</sup> Regular Board Meeting

12. ADJOURNMENT

**NEXT SCHEDULED BOARD MEETING**

**Tuesday, December 18 at 6:30 p.m. at  
West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**REGULAR MEETING SCHEDULE**

**Tuesday, January 15, 2019  
Tuesday, February 19, 2019  
Tuesday, March 19, 2019  
Tuesday, April 16, 2019  
Tuesday, May 21, 2019  
Tuesday, June 18, 2019  
Tuesday, July 16, 2019  
Tuesday, August 20, 2019  
Tuesday, September 17, 2019  
Tuesday, October 15, 2019  
Tuesday, November 19, 2019  
Tuesday, December 17, 2019**