

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: August 21, 2018 (Tuesday)**

**Time: 6:30 p.m.**

**Place: West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER AND APPROVE AGENDA
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA**

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the July 17, 2018 Special Meeting Minutes and August 8, 2018 Special Meeting Minutes (enclosed)
- B. Review and Accept Cash Position and Property Tax Schedule (enclosed)
- C. Update on Foothills Park and Recreation Use Numbers Break Out (enclosed)

**DISCUSSION AGENDA**

4. DIRECTOR ITEMS
  - A. Discuss SDA Annual Conference on September 12 – 14, 2018 in Keystone
  - B. Discuss Vehicles on Softball Field
  - C. Other

6. FINANCIAL MATTERS

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)

7. LANDSCAPE MAINTENANCE

- A. Review and Consider Approval of Bailey Tree Proposals:
  - 1. 2019 Tree Maintenance Proposal - \$69,310 (enclosed)
- B. Metco Landscape Report – Bill Barr (enclosed)
- C. Review and Consider Approval of Proposals:
  - 1. Village Circle East Rock - \$4,200 (enclosed)
  - 2. Mule Deer Park Mulch Tree Rings - \$175 (enclosed)
  - 3. Airplane Park Mulch Topdress Playground and Tree Rings - \$800
  - 4. Edging removal and Replacement - \$14,950 (enclosed)
  - 5. Village Circle East Mulch Trees - \$1,100 (enclosed)
  - 6. Marmot Ridge Park Mulch Topdress playground and tree rings - \$1,550 (enclosed)
- D. Update on Irrigation Leaks
- E. Landscape Tour Recap and Follow Up Tasks
- F. Other

8. LEGAL MATTERS

- A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- B. Update on 14B Parcel Ownership
- D. Update on Chatfield Farms Meters and Billing
- E. Update on Sterling Ranch Referral
- F. Research on Board Attendance Requirements
- G. Review and Consider Approval of Resolution with Arrowhead Shores Amending Agreement for Fireworks Display (enclosed)
- H. Review and Consider Approval of Resolution Approving Services Agreement with Just Be You, Inc., d/b/a Star Playgrounds for Removal and Replacement of Play Structures Located with District Parks (enclosed)
- I. Other

9. ENGINEERING MATTERS

- A. 7 Acres Pond Update
- B. Pump Station Irrigation Controls Systems Update
- C. Water Rights Discussion/Discuss Water Accounting Inventory
- D. Discuss Review of Dugout Drawings and Plans from GMR
- E. Other

10. MANAGER MATTERS

- A. Discuss Addition of Handicap Spaces to Parking Lot and Other Approaches, i.e. Bollards, ADA Access Permits
- B. Discuss and Consider Approval of Website Redesign Proposal (enclosed)
- C. Discuss Sprinklers Running on Native Grasses on the Hill Above the Ball Field in Community Park
- D. Discuss Playground Inspection on August 29<sup>th</sup> with CSD Pool
- E. Approve Invoice for Community Park Bathroom Repairs (enclosed)
- F. Update on Pond Treatment (enclosed)
- G. Update on Director Fees Being Paid for Special Meetings
- H. Other

11. OTHER BUSINESS

10. ADJOURNMENT

**NEXT SCHEDULED BOARD MEETING**

**Tuesday, September 18 at 6:30 p.m. at**

**West Metro Fire Station 15**

**6220 N. Roxborough Park Road**

**Littleton, CO 80125**

**REGULAR MEETING SCHEDULE**

**Tuesday, October 16, 2018**

**Tuesday, November 20, 2018**

**Tuesday, December 18, 2018**