

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date:            March 19, 2019 (Tuesday)**  
**Time:            6:30 p.m.**  
**Place:            West Metro Fire Station 15**  
**6220 N. Roxborough Park Road**  
**Littleton, CO 80125**  
**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA** (10 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the March 4, 2019 Special Meeting Minutes and February 19, 2019 Regular Meeting Minutes (enclosed)
- B. Review and Accept December 31, 2018 Financial Statements, Cash Position and Property Tax Schedule (enclosed)
- C. Other

**DISCUSSION AGENDA**

5. MANAGER MATTERS (40 MINUTES)
  - A. Master Plan Update

## Roxborough Village Metropolitan District

Agenda – March 19, 2019

Page 2 of 3

1. LCS Discussion re Scope, Schedule and Public Outreach
  - B. Update on Logo Design (enclosed)
  - C. Update on Tennis Academy of Colorado Proposal for “Plug and Play” Program
  - D. Venue Discussion
  - E. Other
6. FINANCIAL MATTERS (5 MINUTES)
- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
  - B. Other
7. DIRECTOR ITEMS (5 MINUTES)
- A. Update on Fireworks/Community Event – Director Brown (enclosed)
    1. Fundraising assistance
    2. Update on Newsletter and how to proceed
9. LANDSCAPE MAINTENANCE (10 MINUTES)
- A. Metco Landscape Report – Bill Barr (enclosed)
  - B. Review and Consider Approval of Proposals:
    1. Proposal for Annual Flower Installation - \$5,407 (enclosed)
    2. Proposal for Jupiter’s Beard Transplant - \$0 (enclosed)
    - 3.
  - C. Other
10. LEGAL MATTERS (20 MINUTES)
- A. Review and Approve Resolution No. 2019-03-01, Resolution Approving Services Agreement with Livable Cities Studios (enclosed)
  - B. Review and Consider Approval of Resolution 2019-03-02, Resolution Approving Services Agreement with Ark Ecological Services, LLC (enclosed)
  - C. Consider Approval of Resolution No. 2019-03-03, Resolution Approving Proposal for Additional Work with Aqua Sierra - \$500 for a total approval of \$7,470 (enclosed)
  - D. Update on Sterling Ranch Referral
  - E. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
  - F. Update on 14B Parcel Ownership
  - G. Update on Chatfield Farms Meters and Billing
  - H. Refresher Regarding Rules of Public Meetings
  - I. Other
11. ENGINEERING MATTERS (15 MINUTES)
- A. Update Irrigation Coordination

Roxborough Village Metropolitan District

Agenda – March 19, 2019

Page 3 of 3

- B. Update on Water Quality Analysis
- C. Update Team Payne Skatepark Maintenance
- D. Update on Denver Water Release into Little Willow Creek (enclosed)
- E. 7 Acre Pond Update
- F. Update Status of Striping
- G. Discussion regarding Sidewalk Replacement, Trial Replacement and Spillway Concrete Replacement
- H. Discussion regarding Exel Energy New Gas Main Installation (enclosed)
- I. Other

12. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for April 16, 2019 Regular Board Meeting

13. ADJOURNMENT

**NEXT SCHEDULED BOARD MEETING**

**Tuesday, April 16 at 6:30 p.m. at  
West Metro Fire Station 15  
6220 N. Roxborough Park Road  
Littleton, CO 80125**

**REGULAR MEETING SCHEDULE**

**Tuesday, May 21, 2019  
Tuesday, June 18, 2019  
Tuesday, July 16, 2019  
Tuesday, August 20, 2019  
Tuesday, September 17, 2019  
Tuesday, October 15, 2019  
Tuesday, November 19, 2019  
Tuesday, December 17, 2019**