

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

---

|                                     |                       |
|-------------------------------------|-----------------------|
| Calvin Brown, President             | Term Expires May 2020 |
| Debra Prysby, Vice President        | Term Expires May 2022 |
| Ron Bendall, Secretary/Treasurer    | Term Expires May 2020 |
| Steven Sherman, Assistant Secretary | Term Expires May 2022 |
| Edward Wagner, Assistant Secretary  | Term Expires May 2022 |

---

**Date: June 18, 2019 (Tuesday)**  
**Time: 6:30 p.m.**  
**Place: Roxborough Library**  
**8357 N. Rampart Range Road, #200**  
**Littleton, CO 80125**  
**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS – Scott Venn  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA** (10 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the minutes of the May 14, 2019 Special Meeting, May 18, 2018 Special Meeting and May 21, 2019 Regular Meeting (enclosed)
- B. Review and Accept the June 12, 2019 Cash Position and Property Tax Schedule (enclosed)
- C. Planet Scuba Inspection (enclosed)
- D. Other

**DISCUSSION AGENDA**

5. Update on Sterling Ranch Referral – Randy Pye and Mark Kieffer (15 MINUTES)

## Roxborough Village Metropolitan District

Agenda – June 18, 2019

Page 2 of 4

## 6. MANAGER MATTERS (40 MINUTES)

- A. Master Plan Update (enclosed)
- B. Update on Basketball Court and Hoop (enclosed)
- C. Other

## 7. LANDSCAPE MAINTENANCE (10 MINUTES)

- A. Metco Landscape Report – Bill Barr (enclosed)
- B. Review and Consider Approval of Proposals:
  - 1. Rampart Range Rd and Village Circle West seed install, perennial install and tree replacement \$5,890 (enclosed)
- C. Discuss Concerns Regarding Trees Planted by Bailey (enclosed)
- D. Other

## 8. FINANCIAL MATTERS (5 MINUTES)

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
- B. Status of 2018 Audit
- C. Other

## 9. DIRECTOR ITEMS (5 MINUTES)

- A. Update on Fireworks/Community Event – Director Brown (enclosed)
  - 1. Fundraising/Sponsorship Update
- B. Landscape Walk Discussion
  - 1. Divide Landscape Tour in Segments

## 10. LEGAL MATTERS (20 MINUTES)

- A. Update on Official Board Actions Regarding Chain of Command
- B. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
- C. Update on Denver Water Release into Little Willow Creek
  - a. Discussion Erosion Issues re Inflow and Outflow Points of the “Triangle” or “Upper Irrigation” Pond
- D. Update on 14B Parcel Ownership
- E. Update on Chatfield Farms Meters and Billing
- F. Discuss Xcel Easement
- G. Discuss Fishing Rules and Regulations (enclosed)
- H. Other

## 11. ENGINEERING MATTERS (15 MINUTES)

- A. Update on Irrigation Coordination
- B. Update on Water Quality Analysis

Roxborough Village Metropolitan District

Agenda – June 18, 2019

Page 3 of 4

- C. Update on Team Pain Skatepark Maintenance (enclosed)
- D. 7 Acre Pond Update
- E. Update Status of Striping
- F. Discussion regarding Sidewalk Replacement, Trail Replacement and Spillway Concrete Replacement
- G. Community Park Restroom System Issues
- H. Update on Dugout Construction
- I. Other

12. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for July 16, 2019 Regular Board Meeting

13. ADJOURNMENT

**SCHEDULED BOARD MEETINGS 6:30 P.M.**

**West Metro Fire Station 15**  
**6220 N. Roxborough Park Road**  
**Littleton, CO 80125**  
**Roxborough Library**  
**8357 N. Rampart Range Road, #200**  
**Littleton, CO 80125**

**2019 Meeting Calendar**

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa |
|         |    | 1  | 2  | 3  | 4  | 5  |
| 6       | 7  | 8  | 9  | 10 | 11 | 12 |
| 13      | 14 | 15 | 16 | 17 | 18 | 19 |
| 20      | 21 | 22 | 23 | 24 | 25 | 26 |
| 27      | 28 | 29 | 30 | 31 |    |    |

| February |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 |    |    |

| March |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| Su    | M  | Tu | W  | Th | F  | Sa |
|       |    |    |    |    | 1  | 2  |
| 3     | 4  | 5  | 6  | 7  | 8  | 9  |
| 10    | 11 | 12 | 13 | 14 | 15 | 16 |
| 17    | 18 | 19 | 20 | 21 | 22 | 23 |
| 24    | 25 | 26 | 27 | 28 | 29 | 30 |
| 31    |    |    |    |    |    |    |

| April |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| Su    | M  | Tu | W  | Th | F  | Sa |
|       | 1  | 2  | 3  | 4  | 5  | 6  |
| 7     | 8  | 9  | 10 | 11 | 12 | 13 |
| 14    | 15 | 16 | 17 | 18 | 19 | 20 |
| 21    | 22 | 23 | 24 | 25 | 26 | 27 |
| 28    | 29 | 30 |    |    |    |    |

| May |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| Su  | M  | Tu | W  | Th | F  | Sa |
|     |    |    | 1  | 2  | 3  | 4  |
| 5   | 6  | 7  | 8  | 9  | 10 | 11 |
| 12  | 13 | 14 | 15 | 16 | 17 | 18 |
| 19  | 20 | 21 | 22 | 23 | 24 | 25 |
| 26  | 27 | 28 | 29 | 30 | 31 |    |

| June |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| Su   | M  | Tu | W  | Th | F  | Sa |
|      |    |    |    |    |    | 1  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |
| 30   |    |    |    |    |    |    |

| July |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| Su   | M  | Tu | W  | Th | F  | Sa |
|      | 1  | 2  | 3  | 4  | 5  | 6  |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |
| 28   | 29 | 30 | 31 |    |    |    |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| Su     | M  | Tu | W  | Th | F  | Sa |
|        |    |    |    | 1  | 2  | 3  |
| 4      | 5  | 6  | 7  | 8  | 9  | 10 |
| 11     | 12 | 13 | 14 | 15 | 16 | 17 |
| 18     | 19 | 20 | 21 | 22 | 23 | 24 |
| 25     | 26 | 27 | 28 | 29 | 30 | 31 |

| September |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | Sa |
|         |    | 1  | 2  | 3  | 4  | 5  |
| 6       | 7  | 8  | 9  | 10 | 11 | 12 |
| 13      | 14 | 15 | 16 | 17 | 18 | 19 |
| 20      | 21 | 22 | 23 | 24 | 25 | 26 |
| 27      | 28 | 29 | 30 | 31 |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |