

**ROXBOROUGH VILLAGE METROPOLITAN DISTRICT**  
**REGULAR BOARD MEETING AGENDA**

**Board of Directors:**

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Calvin Brown, President	Term Expires May 2020
Debra Prysby, Vice President	Term Expires May 2022
Ron Bendall, Secretary/Treasurer	Term Expires May 2020
Steven Sherman, Assistant Secretary	Term Expires May 2022
Edward Wagner, Assistant Secretary	Term Expires May 2022

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**Date: January 21, 2020 (Tuesday)**

**Time: 6:30 p.m.**

**Place: Roxborough Library  
8375 N. Rampart Range Road. #200  
Littleton, CO 80125**

**Call in Information: Dial 844-286-0635 Code 391046547**

1. CALL TO ORDER
2. DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/DISCLOSURE MATTERS
3. APPROVE AGENDA
4. PUBLIC COMMENT and/or GUESTS  
Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.

**CONSENT AGENDA** (5 MINUTES)

*(Note: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)*

- A. Consider Approval of the amended minutes of the November 19, 2019 Regular Meeting and minutes of the December 17, 2019 Special Meeting (enclosed)
- B. Review and Accept the January 15, 2020 Cash Position and Property Tax Schedule (enclosed)
- C. Ratify Approval of Proposal from Quest Environmental for Soil Sampling - \$1,595 (enclosed)

**DISCUSSION AGENDA**

5. ACTION ITEMS (10 MINUTES)

- A. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims and Ratify Approval of Previous Claims (enclosed)
6. MANAGER MATTERS (40 MINUTES)
- A. Discuss Master Plan Next Steps (enclosed)
  - B. Discuss Newsletter timing – release strategies and follow-up plan, PR firm and historical debt chart (enclosed)
  - C. Plumbing updates (enclosed)
  - D. Consider changing meeting start time to 6:00 p.m.
  - E. Other
8. LANDSCAPE MAINTENANCE (10 MINUTES)
- A. Metco Landscape Report – Bill Barr (enclosed)
  - B. Review and Consider Approval of Proposals
    - 1. Proposals for Tree Fertilizer, Maintenance and Installation of 10 Trees Metco - \$56,840; Bailey Tree - \$83,165 (enclosed)
    - 2. Proposal to install drain at Marmot Ridge Park - \$8,255 (enclosed)
    - 3. Proposals to cut down Cottonwood touching fence at 7927 Elmwood Street - \$2,150 (enclosed)
    - 4. Proposal to replace doggy station trash cans - \$2,290 (enclosed)
  - D. Other
9. DIRECTOR ITEMS (5 MINUTES)
- A. Fall Festival
  - B. Town Hall
  - C. Other
10. ENGINEERING MATTERS (10 MINUTES)
- A. Discuss Enhancement, Spillway and Trail Design (enclosed)
  - B. Feasibility study discussion (enclosed)
  - C. Embankment Stabilization/wetlands Planting
  - D. Aqua Sierra updates (enclosed)
  - E. Discuss asset tracking and mapping assets – best approach (enclosed)
11. LEGAL MATTERS (10 MINUTES)
- A. Discuss Request for Funding for Annual Easter Egg Hunt
  - B. Update on Possible Encroachments (enclosed)
  - C. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant to C.R.S. Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested
  - D. Update on 7448 Pintail Drainage (enclosed)
  - E. Follow up re lumber delivery and GMR status
  - F. Election-related items

Roxborough Village Metropolitan District

Agenda – January 21, 2020

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- G. Review and Consider Approval of 2020 Services Agreement with Livable Cities Studios; Adopt Resolution Approving the 2020 Service Agreement with Livable Cities Studios (to be distributed)
- H. Review and Consider Approval of Resolution Amending Renewal of Foothills' Intergovernmental Agreement for Roxborough Village Metropolitan District Resident Use of Foothills Recreation Amenities for 2020 (enclosed)
- I. Executive Session Pursuant to C.R.S. Section 24-6-402(4)(b) for Purposes of Receiving Legal Advice on a Specific Legal Question
- J. Other

12. OTHER BUSINESS (5 MINUTES)

- A. Confirm Quorum for February 18, 2020 Regular Meeting at the Fire Station

13. ADJOURNMENT

**2020 Meeting Calendar**  
**Roxborough Library**  
**West Metro Fire Station No. 15**

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**APRIL**

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**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**NOVEMBER**

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**DECEMBER**

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